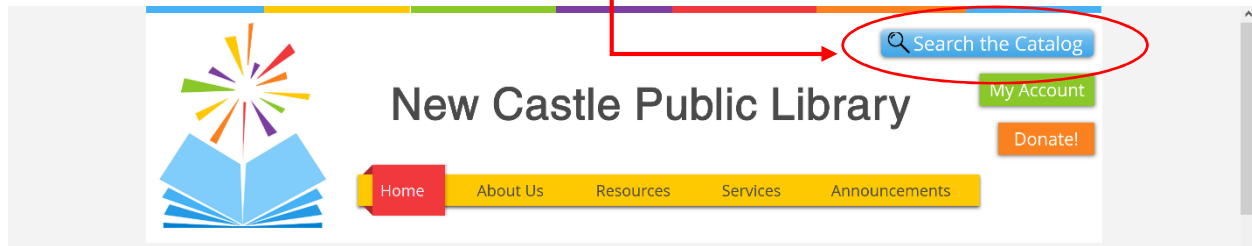
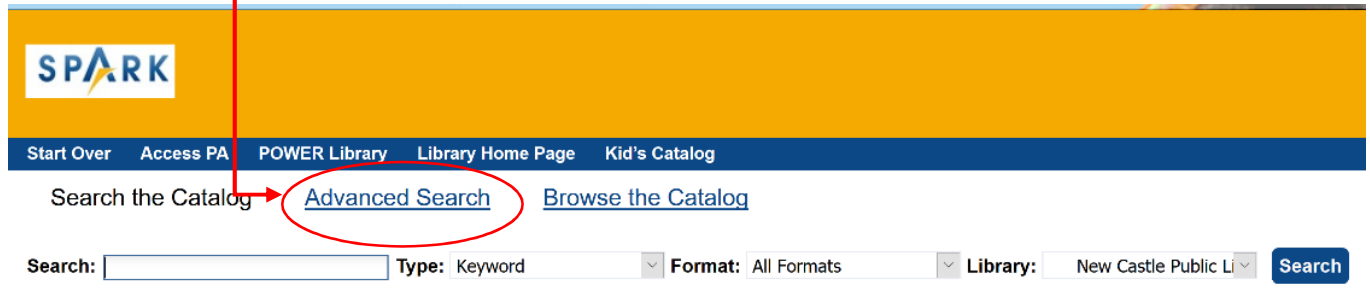


Browse the District Professional Collection

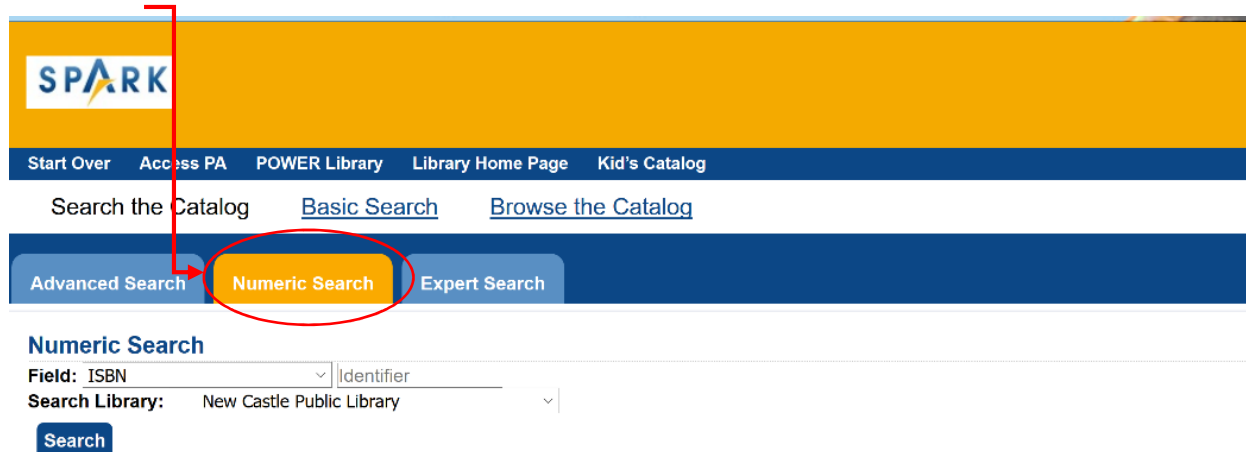
1. Go to the [New Castle Public Library Website: www.ncdlc.org](http://www.ncdlc.org)
2. **Click "Search the Catalog"**



3. **Click "Advanced Search"**



4. **Click "Numeric Search" Tab**



5. In the Field section, **select “Call Number (Shelf Browse)”** from the drop-down menu. In adjacent box, **type** the word **DISTRICT** in place of the word identifier. **Click Search.**

The screenshot shows the SPARK library website interface. At the top left is the SPARK logo. Below it is a navigation bar with links: Start Over, Access PA, POWER Library, Library Home Page, and Kid's Catalog. Underneath is a search bar with the text "Search the Catalog" and two links: Basic Search and Browse the Catalog. Below the search bar are three buttons: Advanced Search, Numeric Search, and Expert Search. The Numeric Search button is selected. Below the buttons, the "Numeric Search" section is active. It contains a "Field:" dropdown menu with a list of options: ISBN, ISBN, ISSN, Call Number (Shelf Browse), LCCN, TCN, and Item Barcode. The "Call Number (Shelf Browse)" option is highlighted in blue. To the right of the dropdown is a text input field containing the word "District". A red box highlights the entire search area, and red arrows point from the text in step 5 to the "Call Number (Shelf Browse)" option and the "District" input field.

6. Results will appear for you to browse, just keep clicking “next page” to view the entire collection.

7. Place a hold on the items you wish to borrow with you ILL New Castle Card. 😊